

4 STEPS TO PARTICIPATING IN A MEETING WITH REMOTE SIMULTANEOUS INTERPRETATION

Interpreters need optimal sound in order to do their job properly and safely. What is often perceived as passable sound for meeting participants is actually unacceptable for those working in the booths. Please follow these four steps in order for your intervention to be interpreted and understood in all six UN official languages.

1. **Use an Ethernet cable** to connect your computer to your router.

Wifi internet connections are not stable enough for meetings using an interpretation platform.

2. **Use a headset with a built-in microphone or a unidirectional table microphone.**

Your computer's built-in microphone will not deliver the sound quality required for interpreters to do their job. Please find attached a list with suggested microphones and headsets for your convenience.

Also, please note that no matter how good your unidirectional microphone or headset is, your sound will not be good enough for interpretation purposes if you are still using Wifi.

3. Participate from a **quiet room.**

4. Turn your **camera on.**

Interpreters rely on the visual cues to do their job properly.

If you are experiencing connectivity issues, these are best solved by following steps 1 and 2 above, rather than by turning off your camera.